



North Peace Housing Foundation

Box 7050, Peace River, Alberta T8S 1S7
Tel (780) 624-2055 Fax: (780) 624-2065
Email: richard.walisser@northpeacehousing.ca

Board of Directors Meeting
Fairview, Alberta
May 17, 2017

The Chair, Doug Dallyn called the meeting to order at 4:01p.m. with the following members present:

Clear Hills County	Janzen, Dave
Northern Sunrise County	Dallyn, Doug
County of Northern Lights	Reese, Brent
MD of Peace #135	Eastman, Sandra
MD of Fairview #136	Skrepnek, Ray
Town of Fairview	Radbourne, Dennis
Town of Grimshaw	Regal, Bob
Town of Manning	Kerr, Brenda
Town of Peace River	
Village of Berwyn	Vanderklok, Harry
Village of Hines Creek	Reintjes, Hazel
Village of Nampa	

Also present was Executive Director, Richard Walisser. Rhonda Massier acted as recording secretary.

Agenda

- 01.05.17 Moved Skrepnek agenda be adopted as circulated, with the following addition to
3. Minutes
b. Planning & Services Committee Meeting – May 16, 2017
Carried.

Minutes

- a. **Board Meeting Minutes – April 5, 2017**
- 02.05.17 Moved Vanderklok minutes of the April 5, 2017 regular Board meeting be approved as presented.
Carried.

b. **Planning & Services Committee Meeting – May 16, 2017**

- 03.05.17 Moved Radbourne minutes of the May 16, 2017 Planning & Services Committee meeting be approved as presented.
Carried.

Reports

a. **Executive Director's Report**

The Executive Director provided a brief update of the developments with the Rotary House/Administration Office project, the progress on settling the issues at Cadotte Lake, as well as the current North Peace Housing Foundation occupancy levels.

- 04.05.17 Moved Reintjes Executive Director's report be approved as presented.
Carried.

b. **Summary of Operations**

- 05.05.17 Moved Janzen Summary of Operations for the month of March, 2017 be accepted as presented.
Carried.

c. **Financial Report**

- 06.05.17 Moved Reese financial report for the month ended March, 2017 be accepted as presented.
Carried.

Accounts Payable Ratification

- 07.05.17 Moved Regal accounts payable for the month of March, 2017 be ratified as presented.
Carried.

Business Arising Out of the Minutes

a. **Central Office/Rotary House Project Update**

The Executive Director presented the construction review and the meeting minutes of the April 27, 2017 construction meeting for the administration office/Rotary House project.

- 08.05.17 Moved Vanderklok accept the minutes for information.
Carried.

b. **Lodge Fire Suppression Systems Installation Project Update**

The Del-Air Lodge remains on hold, and we reserving our decision on the installation of the Autumn Lodge until after the completion of the 2018 -2022 Business Plan.

09.05.17 Moved Radbourne accept for information.
Carried.

c. **Northern Sunrise County Re: Cadotte Lake Program/Land**

The Executive Director presented the receipt of balance of payment for the commitment to repair damaged housing units in Cadotte Lake. It also includes a repayment of the \$50,000.00 deposit that the North Peace Housing Foundation has provided to Northern Sunrise County as part of the transfer of the land, which didn't occur.

10.05.17 Moved Radbourne accept the receipt for information.
Carried.

New Business

a. **2018 – 2022 Business Plan – Vision, Mission and Values Presentation**

The Executive Director provided an overview of the process that was followed to arrive at a new Vision, Mission and Value statements for the North Peace Housing Foundation.

11.05.17 Moved Reese approve the Vison, Mission and Values for the North Peace Housing Foundation as presented.
Carried.

b. **2018 – 2022 Business Plan – In Camera**

12.05.17 Moved Radbourne the meeting move in-camera at 5:17 pm.
Carried.

13.05.17 Moved Vanderklok the meeting move out-of-camera at 5:44 pm.
Carried.

14.05.17 Moved Radbourne the administration complete the 2018 – 2022 Business Plan document for presentation and consideration by the Board of Directors at the June 7, 2017 meeting.
Carried.

Items for Information

- a. Lodge Events -- March 2017
- b. Letter from Homesteader Lodge Staff Member
- c. Letter to Minister Sigurdson from Village of Hines Creek Council
- d. Letter to North Peace Housing Foundation Re: Village of Berwyn Viability Review
- e. Letter from Alberta Seniors and Housing Re: Carryover of 2016 Operating Surplus

15.05.17 Moved Skrepnek accept items for information.
Carried.

Directors' Comments

Board member Janzen reminded everyone of the upcoming open house for the Cleardale seniors housing project on June 22.

Board member Reintjes highlighted the letter from Homesteader Lodge staff showing their appreciation for central administration and the work they do.

Board member Eastman asked for a brief report on the CHRA conference attended by the Executive Director and Board member Needham.

Board member Regal gave an update on the progress on the school project in Grimshaw.

Chairman Dallyn expressed appreciation to the Village of Hines Creek for their letter to the Minister's office in regard to the inadequacy of planning for the sprinkler system installation, particularly to consider that this is our seniors' home and must ensure it remains aesthetically pleasing for them and their families.

Next Meeting

The next Board of Directors meeting is scheduled to be held at Garden Court in Peace River on June 7, 2017 at 4:00 pm.

Adjournment

The Chair declared the meeting adjourned at 6:01 pm.


Chairperson


Recording Secretary