



North Peace Housing Foundation

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Board of Directors Meeting
Berwyn, Alberta
December 3, 2014

Chair Doug Dallyn called the meeting to order at 5:57 p.m. with the following members present:

Clear Hills County	Fletcher, Dan
Northern Sunrise County	Dallyn, Doug
County of Northern Lights	Reese, Brent
MD of Peace #135	Eastman, Sandra
MD of Fairview #136	Wyness, Terri(via Skype)
Town of Fairview	Radbourne, Dennis
Town of Grimshaw	Nelson, Nels
Town of Manning	Walker, Sunni-Jeanne(alternate)
Town of Peace River	Needham, Colin
Village of Berwyn	Vanderklok, Harry
Village of Hines Creek	Reintjes, Hazel
Village of Nampa	

Also present was Executive Director Richard Walisser. Dennis Radbourne acted as recording secretary.

Agenda

01.12.14 Moved Reintjes agenda be adopted as circulated.
Carried.

Minutes

a. **Annual General Meeting – November 5, 2014**

02.12.14 Moved Wyness minutes of the November 5, 2014 Annual General Meeting be approved as presented.
Carried.

b. **Regular Meeting – November 5, 2014**

03.12.14 Moved Walker minutes of the November 5, 2014 regular Board meeting be approved as presented.
Carried.

Reports

a. **Executive Director's Report**

The Executive Director provided a brief update of the developments with the Westview Development Area, the Cadotte Lake units, the Legion Court elevator, the Rotary House and the current North Peace Housing Foundation occupancy levels.

04.12.14 Moved Nelson Executive Director's report be approved as presented.
Carried.

b. **Summary of Operations**

05.12.14 Moved Eastman Summary of Operations for the month of October, 2014 be accepted as presented.
Carried.

c. **Financial Report**

06.12.14 Moved Needham financial report for the month of October, 2014 be accepted as presented.
Carried.

Accounts Payable Ratification

07.12.14 Moved Wyness accounts payable for the month of October, 2014 be ratified as presented.
Carried.

In Camera

08.12.14 Moved Reese the meeting move in camera.
Carried.

North Peace Housing Foundation Business Plan 2015 - 2018

The Executive Director presented the Board with the 2015 – 2018 North Peace Housing Foundation Business Plan for review and consideration. The document will be forwarded to Alberta Seniors for their information and reference.

Letter from Home Care – Family of Heritage Tower Resident

09.12.14 Moved Walker the meeting move out of camera.
Carried.

Terri Wyness left the meeting at 7:00pm

- 10.12.14 Moved Walker approve the North Peace Housing Foundation 2015 – 2018 Business Plan and present to Alberta Seniors for the information and reference. **Recorded Vote called.**
In Favour: Radbourne, Needham, Fletcher, Dallyn, Walker, Reese, Reintjes
Opposed: Eastman, Nelson, Vanderklok
Carried.

Business Arising Out of the Minutes

a. **North Peace Housing Foundation Seniors Housing Needs Assessment**

The Executive Director presented the Board of Directors with the North Peace Housing Foundation Seniors Housing Needs Assessment.

- 11.12.14 Moved Needham table the North Peace Housing Foundation Seniors Housing Needs Assessment.
Carried.

b. **Westview Development Area**

The Executive Director brought the Board up to date with the most recent developments at the Westview site as part of the Executive Directors report.

c. **ANPHA – Alberta Network of Public Housing Agencies**

The Executive Director presented an update on the activities of the association in preparation for the inaugural Annual General Meeting on December 17, 2014.

- 12.12.14 Moved Reintjes accept for information.
Carried.

New Business

a. **2015 Benefit Plan Coverage**

The Executive Director presented a proposal to increase coverage in accordance with the presentation at the wage and salary review.

- 13.12.14 Moved Fletcher approve the increased benefit coverage as presented at a cost of \$13,541.52
Carried.

b. **2015 North Peace Housing Foundation Lodge Operating Budget**

The Executive Director presented the 2015 Lodge Budget for the Board of Director's consideration.

14.12.14 Moved Nelson accept the Lodge Budget as presented.
Carried.

Brent Reese left the meeting at 9:00 pm.

c. **Other**

Nil

Dan Fletcher left the meeting at 9:20 pm.

Items for Information

a. Amended 2008/2009 Affordable Housing Program Conditional Grant Funding Agreement

15.12.14 Moved Walker accept items for information.
Carried.

Directors' Comments

Directors exchanged holiday greetings.

Next Meeting

The next Board of Directors Meeting to be held on February 4, 2015 at the central administration office in Peace River at 5:30 pm.
Carried.

Adjournment

The Chair declared the meeting adjourned at 9:30 pm.


Chairperson


Recording Secretary